

# LEAVE YOUR MARK

WITH BUREAU VERITAS VIETNAM

## JOB TITLE: AUDITOR - NON FOOD

### TASKS – ACTIVITIES – RESPONSIBILITIES

- To assimilate, understand and operate the BV Certification Quality Management System in all activities relevant to the post.
- Authority over whatever decisions are necessary during the audits and to recommend the presentation or otherwise of a certificate of approval
- To decide upon evidence gained during Audits whether or not certification should be granted or allowed to continue.
- To represent BV Certification, where necessary, to potential clients and to negotiate in conjunction with other responsible personnel, appropriate contracts.
- To have main responsibility for client contact during audit and for the success of the contract delivery.
- To refer business and actively participate in identify opportunities for cross-selling Bureau Veritas services, as needed.
- To assist in the training of other Auditors and Lead Auditors, either during planned Audits or during other training functions.

### CANDIDATE PROFILE

- Technical University degree in Environment or related field
- Working as trainer/ 2nd & 3rd party auditor focusing on Non - food industry/ Health Safety Environment/ IT Security or related field.
- At least 5 years working experience as QA- QC/ Production Management or internal auditor/ Lead auditor
- Has successfully completed a registered or IRCA approved Lead auditor course based on reference standard: ISO 9001; ISO 14001; ISO 45001; ISO 27000, ISO 20000 is preferable

### TECHNICAL AND PROFESSIONAL SKILLS

- Good communication and presentation skills, team work spirit.
- Good command of English, both oral and written.
- Organization, work arrangement
- Willing to travel frequently

#### Bureau Veritas Vietnam Head Office

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